



BWG AGM REPORT.

Bar and house working group sub-committee

**MEMBERS D. Napier M. Fitzsimmons
T. Winters C. Mckay M. Waters D. Stewart**

Action Points for year 2023

Ref	Action	Owner	Due by
1	Additional licensee's for the bar	DN	PLH test completed by DN/MF/TW
2	New licensee		TW
3	Shift organiser	MF/AN	Angela Napier has taken over as bar manager sorting the shift rota and doing stock takes and providing AG with items required.
4	Price comparisons to other pubs and clubs	MF	Prices have been checked and kept a low as possible for members using there card with a mark up for non-members. The only increases have been due to supplier prices going up.
5	Stock options that will provide a wider variety for all	DN/SF	We have listened to members and guest and have updated our stock giving a greater variety of brands of drinks.
6	Upgrade of beer lines and beers	DN/TW	We got new beer lines and cellar fit out at the beginning of the year and introduced a premier lager and mixed fruit cider.



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7	Upgrade or servicing of fridges glass washer	DN/MF	We have upgrade the fridges and glass washer funding this is by rental deal with full cover for servicing and repair. With it being paid off in 3 years.
8	Provide better glasses for specific types of drinks	DN	Tennent's supplied new glasses for the lagers and cider and this has added to a better quality pint.
9	Staff training both bar/cellar and front of house	MF	This is still ongoing but an overall improvement has been noticed by both members and guests
10	Uniforms and dress code	AG	The staff have been provided with uniforms and are required to were them when on behind the bar.
11	Confirm staff numbers	MF	Staff confirmed but we are actively looking to advertise for further staff to cover shifts.
12	Bar opening hours winter/summer	All	The bar hours have been under constant review in a way to save money throughout the year.
13	Lounge face lift and update	All	Some early discussion and some good ideas with 3 budgets set for different levels of improvements. Finance options to be discussed if we are to go ahead. We had early indications that Tennent's would loan us the money on the same deal as previous but this fell through due to the last loan not being cleared. Other options such as facelift fund of £25 per member and Easy fund raise APP where if downloaded by members plus friends and family could generate funds that could used to spend on the lounge or clubhouse. It will be put in an email to members so they



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			can get involved.
14	Floor covering options/cost and finance	all	Prices have been agreed but nothing has been ordered due to lack of fiancé.
15	Re-cover of seating to match the bar	MF	Looking at prices nothing decided as above but we are looking to buy new so it matches the bar.
16	Refitting works behind the bar		Some small improvements and maintenance has been done but the counter top needs replaced due to water damage,
17	Setting out options for functions	TW	We have set the hall out for different functions and has worked well.
18	Bar finance agreement	DN	We need to pay off old loan ASAP. How we do this is still up for discussion.
19	Catering options for 2023 season	all	We advertised for a caterer to take on the franchise as the KLGK could not afford to fund one. There was only one applicant per the cutoff date but unfortunately it didn't work out. With luck Fiona Meechan applied just after the cutoff date showing an interest running her catering business from the kitchen. I contacted Fiona after Christine had made, it clear she was leaving and offered Fiona the franchise. Fiona has been an asset to the club since taking on the franchise and long may it continue.
20	Requirements for functions visiting parties and team matches		Fiona has catered for all team matches and visitors with glowing reports.
21	Functions and social events		All external function request will be



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			dealt with by Angela and Fiona. All club functions will continue to be done by TW.
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In general, we have seen a drop in members using the bar and club functions badly attended.

The catering is going well with the introductions of Fishy Fridays and the opening of the halfway house on Saturdays. Fiona has tried different events with great success and is full of ways to drum up business and improve bar sales. The menu is reasonable priced and updated on regular basis with specials advertised every week.

The lounge looks tired, and we hope a face lift will increase the desirability of people wanting to use the lounge for functions and encourage members to use it also. This must be funded by the members as there is no other way of raising revenue to cover the cost. I propose a £25 refurbishment fund be added to the yearly subscription and this would be taken of in the February payment. This money would be ring fenced and on used for improving the clubhouse starting with the lounge.

The use of members cards all going to plan should be brought back in the new year it has been a pain but totally out of the control of KLGc committee.

Functions have been steady all year and go a long way to keeping the bar in profit. We have bookings for next year including a small wedding. We are looking at other ways for the lounge to be used for such as business seminars and working group events. KLGc marketing team have been actively advertising the availability of the lounge for these events.

Function charges have been set and we are looking at how best to cover additional staff cost to service these events.

Non-member night function £120. Daytime or funeral £60.

We propose members pay £50 for a night function this will cover the addition hours required for cleaning the next day.

If the function is not attended by the member and only booked under their name, it may be required that the full fee would be charged. This to deter people from abusing the use of the lounge for free which has happened on occasion this year.

The BWG are open to any suggestions on how best improve the use of the facilities and service provided by staff.

Any questions.



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